

# Burton Regatta

## 8th & 9th July 2023

### Safety Plan

1. The Event
2. Event Organising Committee
3. Racing
  - a. Boating and marshalling
  - b. The Race
  - c. Finish
  - d. Reporting of Incidents
  - e. First Aid Arrangements
4. Communication
  - a. Prior to event
  - b. Documentation
  - c. Communication of cancellation or curtailment of the event
  - d. Radio Communication
  - e. Information for Participants
5. Regatta Control
6. Safety Briefings
7. Race Marshalls, Monitors and Umpires
8. Traffic
9. Accidents and Emergency Procedures
10. Welfare Plan

Appendix 1 - Emergency Response Plan

Appendix 2 - Abandonment Plan

Appendix 3 - Contingency Plans – “Plan B”

## The Event

|                             |   |
|-----------------------------|---|
| <b>Event Organiser</b>      | Burton Regatta Association  |
| <b>Date of the Event</b>    | Saturday 8th & Sunday 9th July 2023   |
| <b>Contact Details</b>      | <a href="http://www.burtonregatta.co.uk">www.burtonregatta.co.uk</a>                                      |
| <b>Event Venue</b>          | The River Trent, Trent Washlands, Burton-on-Trent, off Watson Street DE14 3AH                             |
| <b>Details of the event</b> |   |
| <b>Start</b>                | Saturday - Leicester Line Bridge<br>Sunday - 400m downstream of Leicester Line Bridge                     |
| <b>Finish</b>               | Both Saturday and Sunday - 100 metres upstream of the Ferry Bridge  |
| <b>Distance</b>             | Saturday - 1100m<br>Sunday - 700m   |
| <b>Event Times</b>          | 09:00-18:00 both days, officials on site from 06:00   |
| <b>River Authority</b>      | Environment Agency  |
| <b>Admission Prices</b>     | Competitors - £10 'per seat', additional £2 if paid on the day<br>Spectators - free, car Parking £3 / day |
| <b>Attendance levels</b>    | Typically, 500-1000 over the day  |

## Scope of Contestants

- Two-day rowing event, each day running as a separate competition.
- All fine boat classes offered.
- Junior, Senior & Masters events offered.
- Typically, up to 500 competitors, in 50 events each day.
- Open to all ability levels.
- The course is wide with two bends and no bridges.
- Race format: Two abreast heats, semi-final, finals.
- British Rowing rules of racing with no local rules

## Event Organising Committee

|                                |                 |               |
|--------------------------------|-----------------|---------------|
| <b>Chairman</b>                | James Hall      |               |
| <b>Secretary</b>               | Barbara Delaney | 07484 614 288 |
| <b>Treasurer</b>               | James Hall      |               |
| <b>Event Safety Advisor</b>    | Mike Wilcox     | 07745 947 061 |
| <b>Event Welfare Officer</b>   | Fiona Brown     | 07517 266 831 |
| <b>Entries Secretary</b>       | Richard Gipson  | 07828 144 835 |
| <b>Race Committee Chairman</b> | Barbara Delaney | 07484 614 288 |
| <b>Regatta Control</b>         | Richard Gipson  | 07828 144 835 |

### Responsibilities of the Event Safety Advisor

- Monitor conditions
- Advise on the starting, suspension, alteration or abandonment of the event.
- The Emergency Response Plan contains details for cancellation of the event resulting from serious incidents.

# Racing

## Boating and Marshalling

- All competitors must comply with the Regatta Safety Plan and the Marshalling and Circulation instructions as indicated on the Course Map.
- No practising is permitted on the course from 20 minutes before the first race.
- All crews must bring their boats into the boat marshalling area upstream of the Ferry Bridge and confirm their boats conform to the minimum required standards before going afloat. (Please check your boat prior to proceeding to the boating area to avoid unnecessary delays). In addition, Control Commission Umpires will carry out random checks. No crew that fails these checks will be permitted to boat.
- On leaving the upstream landing stage crews proceed to the start keeping close to the Burton Side and within the marshalling lane where buoyed.
- Crews should continue up past the start into the marshalling areas, complying with any instructions given by course Umpires and being wary of weed growth.
- Start Marshals will call crews onto the start in race order and on their allocated station.
- Crews wishing to practice should proceed up past the start keeping to the Burton Side and only warm up in the downstream direction well away from the start marshalling areas.

## The Race

- Red buoys placed down the centre of the racing course indicate the limit of the two racing lanes which the crews should not cross.
- Crews on the Burton side must stay well clear of the marshalling lane on their Stroke side.

## Finish

- The finish is located 70m upstream of the Ferry Bridge and crews are instructed to continue downstream under the Ferry Bridge before turning upstream to disembark onto the downstream landing stage.
- Crews wishing to warm down should proceed downstream of the Ferry Bridge but be aware there are tight bends in the river in this area.
- Due to the possible risk from water borne diseases it is requested that coxes and novice winners are not thrown into the river.

## Reporting of Incidents

- Any incidents including potential and actual injury or damage to individual or equipment must be reported to the Event Safety Advisor and the event organisers. These will be entered into an incident book and logged onto the British Rowing reporting system.
- An initial report should be made to Regatta Control.

## First Aid Arrangements

- First Aid cover will be provided by ABC First Aid Services who will be based at Regatta Control.

## Communication

### Prior to Event

| <b>Emergency Services</b>                      |  |
|--|--|
| Fire and Rescue                                |  |
| Police   |  |
| Local A&E                                      |  |
| <b>Local Community &amp; Other River Users</b> |  |
| East Staffs Borough Council                    |  |
| Christadelphians                               |  |
| Canoe Club                                     |  |
| Speed Boat Club                                |  |
| Sea Cadets                                     |  |
| Angling Clubs                                  |  |

The following will be made available to Competitors on the Burton Regatta Association Website [www.burtonregatta.co.uk](http://www.burtonregatta.co.uk)

1. Map of Burton on Trent & directions to Regatta site
2. Course map with Circulation pattern
3. Competitor's instructions
4. Safety Plan
5. Welfare Plan
6. Draw

### Documentation

The following documentation is attached as Appendices:

1. Welfare Plan
2. Emergency Response Plan
3. Abandonment Plan
4. Plan B
5. Risk assessment

Course maps showing Circulation pattern, Marshalling instructions, Official, Safety launch and Emergency Access locations are available as separate documents.

## **Communication of cancellation or curtailment of the event**

The river and weather conditions will be monitored and assessed prior to, and on the day of the event. The Race Committee and Event Safety Advisor will decide upon the appropriate action to be taken if conditions are deemed to be such that the event must be cancelled or curtailed. Decisions made before the day of the race will be communicated to participants on the website and via the contact details submitted via BROE.

Decisions made on the day will be communicated to participants at Regatta Control via PA and radio announcements for those not on the water, or via Safety Launches and Bank Officials for those already afloat.

## **Radio Communication**

Before passing any message, please make sure the airway is free, then press 'talk' button and pass the following type message "start start to finish" and release the button. When the desired contact replies, press your 'talk' button and then pass on your succinct and clear message. When you finish any message say "over" to receive a reply, and "out" if none is required.

*Do not forget to press your talk button when transmitting, at all other times your talk button must be released to receive incoming calls.*

## **Information for Participants**

- The Emergency Response Plan in the appendix details how to deal with any serious incident.
- All necessary information for the normal running of the regatta will be sent out via email, posted on the regatta website and be available from registration at the start of the event.
- Briefings with a representative from each club will be called by announcements over the PA system if and when required.
- Megaphones and radios may also be used by umpires and marshals.
- Programmes are available from regatta control or parking marshals.

## **Regatta Control**

Regatta control will be open from 0730 both Saturday and Sunday morning until close of racing.

Regatta Control will provide a comprehensive information and communication service for visitors to the site, including the following:

- Formal records of Complaints and Compliments from visitors to the Regatta.
- A "Lost and found" service will be provided – receiving and recording any property that may be handed in and obtaining a signature for any property that is reclaimed. Anything of significant value that is not claimed by it's rightful owner will be passed to the police.
- **Lost children** - care will be taken of children that have become separated from their relatives or guardians. A DBS checked member of the Regatta team will be responsible for the supervision of any lost children until they are claimed by their parent or guardian. The police will be consulted in the case of any child not being returned to parents of guardians after a long period of time.

- Regatta Control shall keep a record of any accident or incident involving members of the public. Any individuals suffering an accident or injury on site will be referred to the First Aid services on site who will assess the seriousness and provide treatment or referral to other medical services as appropriate.

### Crimes

All crimes must be reported to the Police and a crime number must be obtained. Anyone caught committing a crime should immediately be reported to the police.

### Safety Briefings

#### **Organisers/Umpires, marshalls, monitors/safety people, 3rd party services (Rescue Launches / First Aid)**

Safety briefings for Marshalls, Safety boat personnel, and helpers at the start and finish will be held prior to the event at the club boathouses or at Regatta Control.

The briefing will cover:

- Roles of individuals
- Timings for the day
- Communication arrangements/mobile phones
- Emergency plan
- Hazards of the course
- Printed instructions and telephone numbers - issued where appropriate.
- Equipment required for each role

All Umpires, Marshalls, Safety Boat Personnel, and key Volunteers will receive copies of all the relevant instructions and safety documentation by e-mail in the week prior to the event.

### Race Marshalls, Monitors and Umpires

All safety monitors should attend a briefing to understand their responsibilities. If noticing a problem related to safety or the smooth running of the event they should speak to the participants involved if appropriate but, in any case, report to regatta control.

|          |   |
|----------|---|
| Car Park | Car park marshalls will direct public, competitors, officials and boat trailers to designated parking areas.  |
| Road     | Regatta officials shall place cones prior to regatta to make access to the regatta site easier. This only affects trailers. The regatta requires no additional provisions or supervision for other individuals entering the site. These individuals fall under the supervision of the Car Park Marshalls. |
| Tow Path | Under direction of Car Park Marshalls   |

|                    |  |
|--------------------|--|
| Embarkation        | Monitors to assist and direct embarkation. Also to help advise when it is clear to push off.   |
| Disembarkation     | Monitors to assist and direct disembarkation, calling crews to the landing stages as required.   |
| Control Commission | Control Commission Umpires may inspect the boats. They will keep track of which crews have boated.   |
| Start Area         | Start Marshals are located in this area and are equipped with radios, rescue equipment and megaphones  |
| On the Course      | Bank Umpires are located on the Burton Side at 200-300m intervals and can monitor the entire course of each race from start to finish. All Umpires are in radio contact with the Coordinating Umpire and have mobile phones, throw lines and thermal blankets. |
| At the Finish      | Umpires will be there to oversee circulation in the finish area and Marshals will oversee disembarkation.  |

## Safety Boats

|                          |   |
|--------------------------|---|
| Provider of Safety Boats | Steve Hollands, made available by BLRC and Trent RC |
| Location of Safety Boats | See 'Course Map'                                    |



## Traffic

### Entrances and Exits

- All public traffic must be directed to enter and exit the Regatta Fields entrance off Watson Street.
- Boat trailers, high and service vehicles shall be directed to enter the regatta site via the service track to the right of the main entrance off Watson Street and then via the roadway onto the regatta site.
- There are a number of routes for the pedestrians to enter the regatta site:-
  - From the Ferry footbridge
  - From the footpath upstream of the regatta
  - From the footpath off St Peters Bridge
  - From the Washlands, pump house, car park

### Public car parks and trailer park

- The main public car park is located on the grassed area immediately behind the marquee (shown on the attached site plan). Vehicles will be directed by marshals.
- A 5 mph speed limit will be displayed on the regatta site access road. Slow Pedestrian warning signage will also be displayed.
- Boat trailer park is situated on the ground between the ferry bridge and the open culvert.
- The public shall proceed to the regatta site on foot via the public footpaths.
- Car park stewards will be on duty on each day of the Regatta. One steward will control the Watson Street entrance area. Marshals will control access and exit to and from the car park area.

### Signs for Entrances and Exits

- Road signs - The site is marked with Brown information signs stating Trent Washlands.
- Site signs - Signage will be displayed regarding directions to the Car Park, Camp Site, Boat Area and Emergency Access to the Main Arena. Speed and warning signs ref pedestrians will be erected on the main access road on the site.

### Timings onto and off Site

Service vehicle movements onto and off site are to be monitored by the Site manager.

Regatta days - Saturday to Sunday, all vehicles to be moved away from the front of the marquees during the hours of racing. The exception may be any dignitaries that have been invited to attend who will be guided through the pedestrian area by stewards.

# Accident & Emergency Procedures

First aid boxes will be provided in the launches and at the Regatta Control.

**ABC First Aid Services** will be onsite to offer support when necessary. These can be contacted via Regatta Control if needed. First aiders will be accessible throughout the day, as above.

Any individuals suffering an accident or injury on site will be referred to the First Aid services on site who will assess the seriousness and provide treatment or referral to other medical services as appropriate.

**Accident Book** – Kept at First Aid post

**Incident Book** – Regatta Control

## Emergency Services

|   |  |
|---|--|
| <b>Nearest Hospital with A&amp;E</b>              | Burton Queen's Hospital, Burton-on-Trent, DE13 0RB   |
| <b>Travel time</b>                                | 2.5miles, approx. 10mins   |
| <b>Approximate ambulance response times</b>       | 10 mins  |
| <b>Access points (see below)</b>                  | Main access road from Watson street, an emergency access road is set-up through the regatta site. Additional access points identified where necessary. |
| <b>Who will meet and guide Emergency Services</b> | Chairman, ESA or a representative from regatta control.  |

## Access Points

| <b>Position</b>                                 | <b>Postcode</b> | <b>OS Reference</b> |
|---|-----------------|---------------------|
| Waterside Road(near start)                      | DE15 9JL        | SK2457021076        |
| Waterside Road(near midcourse)                  | DE15 9LP        | SK 2497521443       |
| The Dingle (near Finish )                       | DE15 9HF        | SK 2538021904       |
| Regatta Control (Trent Washlands) and First Aid | DE14 3AH        | SK 2522821949       |

**Emergency Equipment**

Monitors & Umpires will be equipped with megaphones, radios, flags, throwlines & thermal blankets.

**Pre Boating Safety Checks**

Onus is on clubs to present boats that conform to the rules of racing. Spot checks will be done by Control Commission umpires.

**Emergency Control**

The Emergency Control Officer will be the event Chair, the Event Safety Officer or the person in charge of Regatta Control as appropriate and dependent upon availability. The Emergency Control Officer will coordinate the necessary response to any emergency on the Site. The Emergency Control Officer may send any Marshal/Committee member to an incident that may require the Emergency Services. They will then radio a report back to the Emergency Control Officer who shall then take the appropriate action. The Emergency Response Plan in the appendix contains additional information on dealing with incidents.

# Welfare Plan

**In accordance with the British Rowing Safeguarding and Protecting Children Guidance Guidelines for Rowing Competitions.**

## **Policy Statement**

The organising committee of Burton Regatta believe that the welfare and wellbeing of all children and vulnerable adults whether as competitors, helpers or spectators is paramount. All people, regardless of age, sex, ethnicity, religion or ability, have equal rights to safety and protection. All suspicions, concerns and allegations of harm will be taken seriously and responded to swiftly and in an appropriate manner. Any such concerns should be reported to a volunteer or official without delay.

## **Reporting Structure**

A Welfare Officer (Fiona Brown) has been appointed for the event. She will act as the point of contact for any concerns or allegations, and during the event can be contacted through Regatta Control.

The Chairman of the Event Committee has overall responsibility for decisions and disciplinary procedures, and will take advice from the Welfare Officer. The first point of contact during the event will be the Welfare Officer. She will take overall responsibility for investigations into any reported incident, taking any required action and referral to other concerned parties e.g. the coordinating umpire, the police or the British Rowing Child Protection Officer (CPO). The Event Chairman and the Welfare Officer will then decide whether or not it is appropriate to report the matter to the British Rowing CPO or NSPCC. Contact numbers for the local hospital are above and available onsite. ABC First Aid Services will be available during the hours of racing if necessary.

## **Security**

Professionally registered security staff will be on duty during the event and the Regatta Association will have a number of Stewards deployed to patrol the site on a regular basis. The event organisers brief all security staff and volunteers on the Welfare Plan, and ask them to report any inappropriate behaviour to Race Control. The event attracts junior competitors who would usually be under the care of a parent or coach. It remains the attending Clubs' responsibility to ensure that their junior competitors and crews are fully supervised and are competent to deal with the regatta course and the prevailing conditions. We expect clubs and schools to have their own up-to-date child protection and welfare policies, compliant with British Rowing Safeguarding & Protecting Children Policy, and that these policies are followed. A name and mobile telephone number is requested by the Event Organiser for each club entering junior crews. The list of contacts is held at Race Control so that the responsible adult can be contacted easily in case of incident. No personal contact details for children are held.

## **Missing or Lost Children**

If a child is believed to be missing this should be reported to Regatta Control. The Regatta Welfare Officer will advise both the chairman of the race committee and the chairman of the organising committee of the situation. The coach/person responsible for the missing child will be made aware of the situation. The

Regatta Welfare Officer will send out an announcement via the radios and the PA system, organise a search for the missing child and, if necessary, contact the police. If contact has not been made with the individual within 20 minutes of concerns being reported to the Regatta Welfare Officer the local police will be contacted. Any young person who has lost their coach/responsible person or parent should be taken to or report to Regatta Control.

### **Photography**

As the event takes place in open public areas, control of photography is not feasible. However, any photographer who has been vetted and authorised by the organising committee to take photographs will carry and display identification and must have the permission from parents/guardians before publishing any photographs of children. All helpers are briefed to respond to any inappropriate photography and report such to the Event Organiser or Welfare officer.

Only authorised drones are to be used on-site.

# Appendix 1 - Emergency Response Plan

There will be two-way radios on site, held by Regatta officials, umpires and marshalls. **Emergency Incidents must be reported immediately when you become aware of it.**

First, alert the Emergency Control Officer (Regatta Chairman/Safety Advisor/Regatta Control) on channel 1. The Emergency Control Officer will coordinate appropriate action and ensure the necessary personnel and emergency services are dispatched to the incident. The Emergency Control Officer will liaise with the Event Safety Advisor and establish the necessary communications structure. All personnel involved with the incident to maintain radio contact on CHANNEL 1.

General non-emergency issues should be communicated on Channel 1 or by telephone. Regatta Control will contact the relevant officer or service via telephone or radio and direct as appropriate.

## On the Water

In the event of an emergency, dependent on the severity of the situation, the following procedures should be followed:

- 1. In the event of a serious incident** involving an immediate danger to life the following radio call must be made by the nearest official:

*“Mayday Mayday Mayday All Stations, this is [the Start] My position is [at the 1000m start]. We have [a suspected heart attack in the XX crew and the crew member is in serious difficulty]. We require immediate assistance from the emergency services. [One of the crew is giving external heart massage.] All Stations, this is [the start] Over.”*

Thereafter, all stations apart from ESA, Regatta Control, First Aid and the official on the scene must maintain radio silence until the emergency is resolved. Racing will be suspended and will not resume until confirmation is received from Race Committee Chairman via Regatta Control.

- 2. Where there is no immediate danger to life**, though there is a requirement for immediate emergency boat attendance, the following call will be made:

*“pan-pan, pan-pan, pan-pan, this is [the start] We have had a collision between two boats and both are holed. There are no injuries but both crews require assistance to get to a place of safety. All stations, this is [the starter at the start at 1000m] Over”*

The Event Safety Advisor will be responsible for contacting first aid services or the emergency services as appropriate.

In the event of a capsize of a crew during a race, proceeding to the start, or in the marshalling area at the start, the nearest umpire will act as the emergency coordinator until the safety officer arrives and will:

1. Advise the safety advisor and all other race officials that it is necessary to suspend the start of any further races (using PAN-PAN, PAN-PAN to alert all officials)
2. Instruct the crew to hold onto the boat and summon the nearest safety launch to assist in • the recovery of the crew and boat.

3. Deploy the throw line if considered appropriate.
4. The umpire or safety advisor will advise all officials when racing can restart

In the event of equipment failure or other incident that prevents a crew from racing or completing a race, but which does not require safety launch recovery, the start umpire or nearest umpire will inform all other race officials that the crew is returning along the course but is not racing while it does so.

In the event of equipment failure or other incident that renders the boat unrowable (e.g. a crew becoming stuck in the bank) then the procedure above for capsize should be followed.

The Event Safety Advisor or other member of the Regatta Committee/Umpire will be responsible for contacting first aid services or the emergency services as appropriate.

## **Land Based Incidents**

These will be controlled initially by those finding the incident who should report it to the Safety Advisor and/or the nearest official who will oversee the appropriate action. First aid services will be available at Regatta Control.

## **Lightning**

In the event of a Lightning Storm, the British Rowing 30/30 rule shall be used. All crews on the water shall be instructed to return to the boating areas as quickly as is safe to do so and safety launches will follow the last boats having ensured all boats are off the water. Race officials will move to a point of safety. Once off the water all should move either under cover (not under metal structures) or into vehicles until the danger of lightning has passed.

## **Actions Subsequent to an Incident**

### **Resumption of Racing**

The Safety Advisor, Race Committee Chairman and Welfare Officer/Chair of Event Organising Committee will decide if and when racing should resume.

### **Communication**

All arrangements will be communicated to competitors, coaches, spectators and officials at the boathouses and via the radio and mobile phone if necessary.

### **Reporting of Incidents**

Any incidents including potential and actual injury or damage to individual or equipment, must be reported to the Event Safety Advisor and the event organiser. These will be entered into an incident book and logged onto the British Rowing reporting system.

## Site Evacuation

The site shall be cleared by designated team members (see below) for ease of control and security. This lends itself for the orderly evacuation of the site.

The designated team members are:

Committee Members

Car Park Stewards.

Should the site need to be cleared, the Regatta Chairman will ensure the Security Officers have escape routes clear and an announcement shall be made over the public address system.

To first alert the designated team members to a potential problem that may require an evacuation the Regatta Chairman will instruct the PA announcer to relay the following message " Mr England has entered the site ". The Regatta Chairman will also alert all radio holders with the same message.

If evacuation is necessary the Regatta Chairman will instruct the PA announcer to relay the following message over the PA system :

*"Attention Attention, this is an important safety announcement, will all members of the public please make their way to the exits. Please follow instructions issued by the stewards, remain calm and do not run"*

## Fire

If you have access to a phone dial 999 immediately and ask for fire services, and if necessary an ambulance to be sent to Regatta Fields, Off Watson Street, Burton upon Trent, staffs.

Have someone report the fire to the Regatta Chairman/Event Safety Advisor immediately - Via Radio, or via direct report to Regatta Control.

The Regatta Chairman/Event Safety Advisor must verify that the emergency services have been contacted, if they have not then the Regatta Chairman/Event Safety Advisor must ensure that this is done immediately.

The Regatta Chairman/Event Safety Advisor will instruct stewards to supervise the emergency entry points and communicate the location of the fire in order that they can direct the emergency services to the scene.

### At the scene of the fire

Stewards/officers must evacuate the area of the public, exhibitors and competitors to a safe distance away from the scene and where they will not impede the emergency services.

Once the situation is assessed the Regatta Chairman/Event Safety Advisor will designate an appropriate refuge area for public etc well away from the scene, stewards must ensure that no member of public or regatta personnel return to the scene of the fire until the emergency services say it is safe to do so.

The Regatta Chairman/Event Safety Advisor will decide if the circumstances require a full site evacuation, if this is the case then the evacuation procedure above shall be put into place.



When the area is clear and only if it is safe to do so and you have been trained in the use of operating the fire fighting equipment, attack the fire with the fire extinguishers you will find around the site at the locations marked on the attached site plan.. Make sure you use the appropriate type of fire extinguisher. If it is safe to do so, remove any equipment from the vicinity of the fire.

**Remember lives are more important than equipment or belongings and therefore do not take risks.**

## Appendix 2 - Abandonment Plan

The event takes place on the River Trent. The conditions that would cause the abandonment of the event or racing would be high water levels, very low water, excess weed growth on the course, debris or severe winds. Of these only high water levels and/or saturated ground on the washlands are likely to cause abandonment in July.

In the week prior to the event the Race Committee will monitor the river, Regatta site and weather conditions utilising local weather authority forecasts and the Environment Agency website, which provides regular data on water levels and rates of rise at Drakelow Hall upstream of the Regatta course. On the Thursday (or earlier if conditions dictate) prior to the event, based on an assessment of likely forecast conditions and following consultation with the Event Organising Committee, a decision will be made to run or cancel the event.

In the event of cancellation all participants will be informed on the website and via the contact details submitted via BROE on the Thursday.

At the start of each day of racing an assessment will be made by the Race Committee based on the fixed and variable aspects of the event i.e. age, experience / category, 1x, 2x, coxless, front loader, weather, the course, water conditions, other external factors as to what categories are deemed able to race and whether any amendments are to be made to the course. Any restrictions or amendments will be advised to all Club coaches by the Safety Advisor at a meeting to be announced over the PA system.

An ongoing assessment will be made during each day by the Race Committee and any restrictions or amendments will be advised to all Club coaches by the Safety Advisor at a meeting to be announced over the PA system. All marshals, safety launches and umpires will be informed by radio.

The decision to abandon or curtail the event in cases of emergency or extreme weather or other conditions will be made by the following officials: Event Safety Advisor, Race Committee Chairman, and Welfare Officer/ Event Organising Committee Chairman.

## **Appendix 3 - Contingency Plans – “Plan B”**

The following arrangements are in place to cover unforeseen failure of safety cover

- Loss of radio communications will be covered by mobile phones

Absence of Race Marshal, Safety Launch personnel or Umpire support:-

- Any absent Umpires will be covered by officials on standby to take over relevant duties
- Absent marshals or safety launch personnel will be covered by extended shifts or shorter breaks.
- Attendance of Umpires, marshals and launch personnel will be monitored to ensure continuity of cover.
- First Aid Services will be present with sufficient qualified staff to ensure at least 2 are always available
- The Safety Advisor will be replaced by a designated deputy